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| HPSET REGISTRATION: PROFILE EXTENSION REQUEST | |
| *HPSET recognises that there might be circumstances under which a registered Health Play Specialist is unable to meet all the profile requirements by the audit due date, in which case the registrant needs to make a written request for an extension, supported by evidence in writing from a line manager or medical practitioner.* | |
| Full name |  |
| HPSET Reg. Number |  |
| Re-registration due date  *Registration must be active at the time of the extension request* |  |
| Audit due date |  |
| Length of extension required  *1/2/3/6/12 months* |  |
| Reason for extension request  *Please provide as much detail as possible* | |
|  | |
| Registrant signature |  |
| Date |  |
| Name of line manager |  |
| Line manager signature |  |
| Date |  |
| Line manager email |  |
| Supporting evidence attached? | YES / NO |

*HPSET will consider each request for an extension to the audit date on its own merits but, in all cases, the registrant will need to have met the re-registration requirements during the three years prior to the audit date.*

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| For Office use | |
| Extension granted | YES/NO |
| Extension duration | 1 month / 2 months / 3 months / 6 months / 12 months |
| New submission date |  |
| Additional info. |  |